## SANTA ANA COLLEGE 2021 SPRING CLASS SCHEDULE PRODUCTION TIMELINES

Session Date: 02/08/21 - 06/06/21; 2nd 8 weeks 04/12/21 - 06/06/21

Revised 9/9/20

09/14/20	Graphic Communications distributes Narrative
09/25/20	Divisions complete building sections
09/28/20	Graphics formats 1st extract; Scheduling email 1st extract, CU0202, CU0300 to Deans
09/28/20	Divisions run MIS XB/XE/XF Audit, RG0540 Reports and Double Booked Room Report
10/07/20	Deans complete 1st Datatel revision
10/08/20	Graphics formats 2nd extract; Scheduling emails 2nd extract, CU0202, CU0300 to Deans
10/08/20	Divisions run MIS XB/XE/XF Audit, RG0540 Reports and Double Booked Room Report
10/15/20	Deans complete 2nd Datatel revision; Deans return final Narrative corrections to Graphic Communications
10/16/20	Graphic Communications pulls final extract; Scheduling emails final extract to Deans
10/19/20	Fall 2020 2nd 8 week classes begin
10/23/20	PDF of class schedule sent to Divisions
10/28/20	Feedback from Divisions for minor changes/typo only
11/02/20	Intersession 2021 Registration begins
11/03/20	Deans sign off schedule
11/06/20	Schedules available to students and staff on the Web mainframe as PDF
11/11/20	Veterans' Day (holiday)
11/16/20	Spring 2021 Registration begins
11/26/20	Thanksgiving Nov 26 - 29 (holiday)
12/25/20	Christmas Day (holiday)
01/01/21	New Year's Day (holiday)
01/04/21	Intersession 2021 begins
01/18/21	M.L. King Jr Day (holiday)
02/08/21	Spring 2021 semester begins
02/12/21	Lincoln's Birthday Feb 12 - 13 (holiday)
02/15/21	Presidents' Day Feb 14 - 15 (holiday)
03/31/21	Cesar Chavez Day (holiday)
04/05/21	Spring Break Apr 5 - 11
04/12/21	Spring 2021 2nd 8 week classes begin
05/31/21	Memorial Day (holiday)